

**TOWN OF COLEBROOK
BOARD OF SELECTMEN**

Town Hall – Upstairs Meeting Room

**Monday, March 10th, 2025
7 PM**

Regular Meeting

MINUTES

1. Called to Order at 7 p.m.
2. Approved minutes from the February 10th regular meeting, as distributed.
3. DPW Foreman’s report discussed.
 - a. Motion: “Add to the agenda revisions to the Town Employees Working Policy, relative to the Department of Public Works.” Moved, Ruwet; 2nd, Marmer; vote, unanimous.
 - b. Motion: “DPW hours shall be 7 a.m. to 3:30 p.m., and compensatory time (taken in lieu of overtime pay) shall be capped at one week, and be eligible for carryover into the following fiscal year.”
Moved, Ruwet; 2nd, Marmer: vote, unanimous
4. Discussed Legal issues.
5. Affordable Housing updated
 - a. AH committee copy in Town Plan submitted as final for current draft.
 - b. Next meeting in Spring ’25 with date, venue TBD.
6. Colebrook-Norfolk K-6 Educational Collaboration Exploratory Committee update delivered by Ruwet: guest-tuition plan to be proposed to Norfolk.
7. A draft of the Town Plan of Conservation & Development was discussed.
 - a. Motion: “The Board of Selectmen approves the draft of the Town Plan of Conservation & Development, as submitted, and authorizes the Planning & Zoning Commission to revise, as needed, on an ongoing basis, with revisions subject to Board of Selectmen approval.
Moved, Ruwet; 2nd, Marmer: vote, unanimous
8. A 5-year curbside trash & recycling proposal from USA Recycling was discussed, along with details of a proposed 1-year pilot composting initiative.
 - a. Motion: “The Board of Selectmen authorizes the First Selectman to enter into a 5-year contract on behalf of the Town with USA Recycling, according to the proposal provided.”
Moved, Ruwet; 2nd, Marmer: vote, unanimous
9. Reviewed budget FY 24/25 status.
10. Discussed budget FY 25/26 noted as still in development.
11. Approved tax refunds as presented.
12. Paid bills as presented.
13. Any other business legal and proper to come before the board.
 - a. Motion: “Add to the agenda an item concerning the 2026 Historic Document Preservation Program Grant.

Moved, Ruwet: 2nd, Marmer: vote, unanimous

- b. Motion: “To appoint the Town Clerk, Debra McKeon, the applicant for the 2026 Historic Document Preservation Program Grant in the amount of \$5,500.00.”

Moved, Marmer: 2nd, Ruwet: vote, unanimous

- 14. Adjourned at 7:36 pm; moved, Marmer; 2nd, Ruwet ; vote, unanimous.

Respectfully submitted this 17th day of March, 2025

Ernie Marmer
Selectman and BoS Secretary