

FEB 05 2025

COLEBROOK RECREATION BOARD
REGULAR MEETING
February 4, 2025 7PM
Town Hall Meeting Room, 2nd floor

COLEBROOK TOWN CLERK

1. Call to order 7:10 p.m. by Katie Martin
 - a. Board Members Present: Katie Martin, Tiffanie Meehan, Kimberley DeMarco, Mary Stauffer, Kimberley Thomas, Christopher Beaulieu
 - b. Board Members Absent: Ryan Farrell
 - c. Members of the Public Present: none

2. Approve November 2024 minutes Katie Martin made a motion to approve the November 2024 minutes as written, Kim Demarco seconded, all were in favor. Motion passed.

3. Finances – Mary provided a written report for September 20, 2024-January 31, 2025, Tiffanie made a motion to approve finances, Katie second, all in favor. Motion passed.

4. Old Business:
 - a. Basketball- ½ is likely going into playoffs, ¼ is not. Will need to plan an end of season party- leave it up to Ryan and Chris how they want to split and run the end of year celebration. Chris Beaulieu reached out to UCONN to attend a basketball game there and was quoted \$30/person, so might be a possible way to wrap up the season.
 - b. Basketball Backboards- Jeff Stauffer of Golden Nail Builders, LLC installed the new backboards on 1/20/25. School was willing to contribute towards the cost, Mary will follow up with the school with the receipts from Chris Waring.
 - c. Karate- Kim Janek attended a meeting with board members Tiffanie Meehan, Kimberley Thomas, Mary Stauffer, Ryan Farrell, Kimberley DeMarco And members of the public Chris Beaulieu and Brad Bremer on January 21, 2024 to discuss the karate program and a plan for how to manage the program moving forward. The following plan was agreed upon:
 - i. Karate will be a board of recreation sponsored event and as such
 1. The board of recreation will create and distribute the flyer
 2. The board of recreation will complete the building use form for CCS MPR
 3. The board of recreation will collect the karate fees of \$65/child with a family discount of \$10/each additional child
 4. Karate will be run by Kim Janek -dates at her discretion.
 5. Kim Janek will invoice the Town of Colebrook, Board of Recreation for her fees which will be the full fees collected less

\$5/child participating.

6. The Town of Colebrook will provide Kim Janek with a 1099 as needed.

7. This plan will be reviewed once yearly in September

Motion-Mary, Tiffanie second, all were in favor of approving the above plan for karate.

- d. Baseball-Ryan sent a request for some needs for baseball-need for new uniforms and catchers' gear. Ryan will compile a list of equipment needs so we can budget those expenses.
- e. Baseball signs-Katie updated the letter and sent them out. Lions and Moore & Alvord signs are faded and need to be remade-as we agreed upon previously we will not charge extra for these signs to be replaced. Katie sent them letters to get them updated stating that we need ads by March 14th and that we will not charge an additional fee for the new signs, just the \$200 renewal fee.

Katie also sent letters to the sign owners that were new last year with the option to waive this year's fee as we didn't get them up before the end of the baseball season- Pinney Stables, Spice 320, Republican Town Committee, Brainard Classic Auto, Pinton Management, Suburban Sanitation.

Katie also sent letters for renewal to Colebrook Lions, Moore and Alvord, S. J. Winn, Marksmen, Norbrook

She also sent new letters-Camp Jewell, MHL, Supreme Industries, Lamanna Brothers Electric.

Katie will also send the letter to Brad to include in the town newsletter and will add in request for uniform/equipment sponsorships.

- f. Digitizing Our Records-Kim Thomas has set up a google drive with organized folders for us to get this process started. Kim Demarco suggested that we share our events and info on the Colebrook PTO page.

5. New Business

- a. Election of Officers- Katie Martin resigned as Chair, Kimberley Demarco resigned as Secretary as such we decided we should reelect all officers.
 - i. Rec Board Nominations -
 - ii. Katie Martin made a nomination for Tiffanie Meehan, she accepted, no other nominations. Vote for Chair - Tiffanie Meehan - Motion by Katie Martin second by Kimberley Thomas, all in favor,
 - iii. Katie Martin nominated Kimberley Thomas as vice chair, she did not accept the nomination. Tiffanie Meehan nominated Katie Martin, she accepted, no other nominations were made. Vote for Vice Chair- Katie Martin - Motion by Tiffanie Meehan, second by Kimberley Demarco, all in favor
 - iv. Katie Martin nominated Mary Stauffer for Secretary/Treasurer, she accepted, no other nominations. Vote for Secretary/Treasurer- Mary

Stauffer - Motion by Katie Martin second by Kimberley Thomas, all in favor

- v. Welcome to Chris Beaulieu who was nominated and appointed to the Board at the January Board of Selectmen Meeting.
 - vi. Kimberley Thomas, Kimberley Demarco, and Ryan Farell will also continue to serve as regular members.
- b. Fishing Derby- Tentative date May 18, 2025. Kimberley Thomas will get in touch with the fish hatchery for a quote. Last year we ordered 60 10-12" Rainbow Trout, 40 10-12" Brook Trout. Katie will verify how much the town has budgeted for the Fish.
 - c. Discussed ideas for fundraisers/activities-including movie night, road race/fun run
 - d. Halloween Harvest Fest at Camp Jewell-Tiffanie requested support in the form of people being willing to dress up and set up the haunted house.
6. Motion to Adjourn at 8:34p.m. Motion-Katie Martin, 2nd-Mary Stauffer, Vote: All in favor.

Respectfully Submitted this 5th day of February, 2025 by: Mary Stauffer

