

RECEIVED

JAN 22 2025

COLEBROOK RECREATION BOARD
REGULAR MEETING
January 21, 2025 7PM
Town Hall Meeting Room, 2nd floor

COLEBROOK TOWN CLERK

1. Call to order 7:15 p.m. by Tiffanie Meehan
 - a. Board Members Present: Tiffanie Meehan, Ryan Farrell, Kimberley DeMarco, Mary Stauffer
 - b. Board Members Absent: Katie Martin, and Kimberley Thomas
 - c. Members of the Public Present: Brad Bremer, Kim Janek, Christopher Beaulieu
 2. Approve November 2024 minutes-Unable to approve as we have not received them.
 3. Finances – Mary Provided printed report for September 19- November 21, 2024, attached.
 4. Old Business:
 - a. Basketball- Ryan reported that all is going well.
 - b. Basketball Backboards- Jeff Stauffer of Golden Nail Builders, LLC installed the new backboards on 1/20/25.
 - c. Karate- Kim Janek attended the meeting to discuss the karate program and a plan for how to manage the program moving forward. Mary made a motion to approve the following:
 - i. Karate will be a board of recreation sponsored event and as such
 1. The board of recreation will create and distribute the flyer
 2. The board of recreation will complete the building use form for CCS MPR
 3. The board of recreation will collect the karate fees of \$65/child with a family discount of \$10/each additional child
 4. Karate will be run by Kim Janek -dates at her discretion.
 5. Kim Janek will invoice the Town of Colebrook, Board of Recreation for her fees which will be the full fees collected less \$5/child participating.
 6. The Town of Colebrook will provide Kim Janek with a 1099 as needed.
 7. This plan will be reviewed once yearly in September
 - Motion-Mary, Tiffanie second, all were in favor of approving the above plan for karate.
 - d. Baseball signs-Mary will update the sponsor letters so we can get them out ASAP
 - e. Digitizing Our Records-Kim Thomas has set up a google drive with organized folders for us to get this process started.
5. New Business
 - a. Ryan discussed some needs for baseball including wanting to get the registrations out soon, offering clinics in March and a need for new uniforms. Ryan will compile a list of equipment needs so we can budget those expenses. Tiffanie suggested looking into sponsorships for uniforms-Mary will check if we have a letter that can be updated for this purpose.

- b. Ryan suggested a Rec facebook group-will need to look into if this is something we can do.
 - c. Discussed ideas for events/programs including amazing race, family dodgeball, and movie night.
 - d. Halloween Harvest Fest at Camp Jewell-Tiffanie requested support in the form of people being willing to dress up and set up the haunted house.
6. Motion to Adjourn @8:07p.m.. Motion-Ryan Farrell, 2nd-Kimberley DeMarco, Vote: All in favor.

Respectfully Submitted this 22nd day of January, 2025 by:

Mary Stauffer

Colebrook Recreation Treasurer's Report

Income and Expenses for September 19, 2024-November 21, 2024

Total income \$920

Total Expenses \$4,941.66

Basketball

Registrations \$170

Soccer

Registrations \$110

Goalie Gloves \$19.90

Reimburse Chris Waring for supplies \$4,064.11

Coach Jackets \$430.50

Trunk or Treat/Camp Jewell Harvest Fest

Reimburse Mary Stauffer for pumpkins \$300

Reimburse Kim Thomas for candy/treats \$127.15

Karate

Registrations \$640

