

TOWN OF COLEBROOK
Board of Finance
Regular Meeting
Thursday, February 20, 2025
6:00 p.m.
Town Hall Meeting Room

BOF Members Present:

Duncan Wilber
Mark Masslon

Kathleen Q. Adams
Thomas D. McKeon

Scott T. Norton
Charles Huften

Others Present:

First Selectman Brad Bremer
Superintendent Robert Gilbert

Colebrook Board of Education
Catherine Norton

Diane Johnstone

1. The Regular Meeting was called to order at 6:03 p.m.
2. Colebrook Board of Education Chairman Sara Robichaud opened the Colebrook Board of Education 2025-26 budget presentation with a depiction of the town's return on investment to the school. Superintendent Robert Gilbert subsequently continued the presentation and answered individual line-item questions from board members for the Colebrook Board of Education 2025-26 Budget which indicated:
 - a. General Operating Expenses have an overall budget request increase of 1.39%.
 - b. Special Education Expenses have an overall budget request increase of 4.37%.
 - c. Combined they result in an overall Colebrook Board of Education 2025-2026 Budget request increase of 5.76% or \$122,824 from the 2024-25 budget.
3. Chairman Wilber distributed an overview of the 2024 Grand List of Taxable Property current as of January 28, 2025, for review and discussion by the board.
4. The current Budget Outlook was presented with discussion of the mill rate outlook and potential issues for the 2025-26 budget.
5. The school HVAC project will resume work in late April or early May.
6. Meeting minutes approval:
 - a. The Board of Finance Regular Meeting Minutes of December 12, 2024, were reviewed. Item 2 is amended to read: "**2. *The Board of Finance contact list was updated and potential members were discussed that could be asked to fill the vacancy on the board following a Special Meeting.***" M. Masslon made a motion, seconded by K. Adams, "*Motion to approve the December 12, 2024, regular meeting minutes with amended line 2.*" Motion passed unanimously.

- b. The Board of Finance Special Meeting Minutes of February 11, 2025, were reviewed. K. Adams made a motion, seconded by M. Masslon, "*Motion to approve the February 11, 2025, special meeting minutes.*" Motion passed unanimously.
7. Motion was made by S. Norton, seconded by T. McKeon, to adjourn the meeting at 7:09 p.m. Motion passed unanimously.

Respectfully Submitted,

Scott T. Norton
Secretary, Board of Finance