

**Colebrook Fire Department**  
**Forge Company**  
**November 5, 2024, Monthly Meeting Minutes**

**Attendance:** Steve Sartirana, Terry Phelan, Dan Butler, Bill Hiller, Maureen Bascetta, Rick Tillotson, Shawn Thibault, Nora Ely, Tim Strahan, John Parenteau, T.J. Strahan, David Mann, Maggie Jones-Parenteau, Bob Bull, Elizabeth Norman, Scott Shahmanesh, Bryce Zygmont, Brad Bremer.

Captain Steve Sartirana called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:31 hours.

**Reading and approval of minutes:**

Elizabeth Norman presented the minutes from the October meeting. With there being no discussion or amendments to the minutes, a motion was made by Shawn Thibault and seconded by Bill Hiller to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Maggie Jones-Parenteau presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by Shawn Thibault and seconded by Rick Tillotson to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

We received an invitation from the VFW to attend a ceremony honoring Chief Barry as veteran of the year. The invitation with details will be posted on the bulletin board.

We received a thank you card from Bob Bull with appreciation for support of his wife's service.

**Report of Committees:**

Captain Sartirana gave a report on the truck committee.

**Admission of applications for new membership:**

The Investigation Committee reviewed the application from Chauntelle Masslon for first responders and the Fire Department. Her application was favorably received and approved unanimously. Captain Sartirana will let her know.

**Old Business:**

Captain Sartirana received a letter that the DEEP grant has been delayed.

Deputy Chief Hiller ordered an AED machine for the new truck.

David Mann reported on the apparel sales. We made \$280 after paying the vendor.

The live burn scheduled for next week is probably going to be canceled due to the fire risk.

Old Engine 2 is at the fire school for the Q class.

There is a Veteran First Responder appreciation dinner at the Winsted Elks Club. John Parenteau emailed the invitation. Anyone is welcome but you need to RSVP.

Congratulations to Nora and Shawn on their upcoming wedding.

**New Business:**

DEEP will be in the area tomorrow to investigate whether there is a brush fire near the earlier call. If we do have a brush fire, newer members are encouraged to come in appropriate shoes, jeans, etc., to help. Members who are familiar with ATVs are reminded to drive them safely, and we are reminded to wear helmets with chin straps. Firefighting helmets are not appropriate.

John Parenteau brought up that we have two iPads. He moved that we activate the service for three months at \$15/month. T.J. Strahan seconded the motion. This passed unanimously.

**Chief's Report:**

None as Chief Barry was not present.

**For the good of the Company:**

Evan Sartirana approached a home about a fire. The people were renting an AirBnB and were not aware of the restrictions. They responded graciously.

Bob Bull asked if we got the keys for the generator at the Town Hall. Captain Sartirana will follow up on that. He also confirmed that we have elevator keys.

Being no further business, a motion was made by Terry Phelan and seconded by Shawn Thibault to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:12 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

Elizabeth Norman

Secretary