

**Colebrook Fire Department  
Forge Company  
August 6, 2024, Monthly Meeting Minutes**

**Attendance:** Todd Hiller, Chief Sean Barry, Dan Butler, John Parenteau, Maggie Parenteau, Elizabeth Norman, Rick Tillotson, Shawn Thibault, Maureen Bascetta, David Mann, Chris Johnstone, Scott Shahmanesh, T.J. Strahan, Nora Ely, Bill Hiller and Brad Bremer.

Deputy Chief Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:06 hours.

**Reading and approval of minutes:**

Elizabeth Norman presented the minutes from the July meeting. There was an amendment that we will be inviting the Tolland, MA, fire department, not Collinsville. With there being no further discussion or amendments to the minutes, a motion was made by John Parenteau and seconded by Chis Johnstone to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Maggie Parenteau presented the monthly bills and account balances. She reported on purchases and receipts, including a generous donation from the Tiffany Thompson Foundation. With there being no other discussion or amendments to the report, a motion was made by Terry Phelan and seconded by Bill Hiller to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

None.

**Report of Committees:**

The Truck Committee has been working on fully setting up the new truck. It is also in Torrington being serviced. Soon we will transition to responding with one truck instead of two.

The Wet Down Committee met and laid out a plan for the day. This will be held on August 24<sup>th</sup>. We will combine this event with the open house that is normally held in October.

**Admission of applications for new membership:**

None.

**Old Business:**

Deputy Chief Hiller showed the trophy that we won for best truck at the East Hartland Parade. He thanked everyone who helped wash the trucks for that.

The hose testing is complete. The bill is pending; Deputy Chief Hiller has followed up to ask about that.

Deputy Chief Hiller requested that we be able to spend some of the Berkshire Trail Riders donation on equipment for the new truck. Chief Barry will get back to us on this.

**New Business**

Maureen Bascetta helped negotiate a good discount for us for AEDs. There was a discussion to confirm that these are required. Terry Phelan made a motion that we appropriate \$1307 to purchase this, including pediatric pads. Rick Tillotson seconded the motion. The motion was passed unanimously.

John Parenteau reported on the software for Red Alert. He is also working on importing historical data from LCD. The cost is \$2900 / year (with a five percent increase on top of that) for three years. We have a grant for \$2600 for the first year so we will have a balance of slightly over \$300 that we will split with Center. This software will also help us with NFIRS reporting which is important to be able to apply for grants. T.J. Strahan made a motion to fund this for three years. Chris Johnstone seconded. The motion passed unanimously.

David Mann gave a presentation of options for selling T-shirts to the public through the website. Terry Phelan made a motion that we authorize David Mann to do what is needed to get samples of the shirts in order to set up a store for the public to be able to buy shirts through the website. Shawn Thibault seconded. This passed unanimously.

Terry Phelan will start scheduling some nights to train members on the new truck.

### **Chief's Report:**

Chief Barry gave a recap of the major car accident that happened a few weeks ago on Route 8. He thanked everyone who responded. This will also be discussed more at the next Officers' meeting about criteria on when to involve the local Fire Marshall. There will also be an After Action Review on August 19.

### **For the good of the Company:**

Being no further business, a motion was made by Terry Phelan and seconded by Shawn Thibault to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:22 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

Elizabeth Norman

Secretary