

**TOWN OF COLEBROOK
COMMUNITY & SENIOR CENTER ADVISORY COMMITTEE**

MINUTES

Wednesday, May 29th, 2024

Regular Meeting

Members Present

Brad Bremer
Serena Brainard
Debi McKeon
Cathie Norton
Danamarie Towers

Members Absent

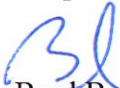
Carol Sherwood

Others Present

None

1. The meeting was called to order at 10 a.m. in the Town Hall Land Use office.
2. The Community & Senior Center rental policy was discussed. It was agreed that the kitchen establish an hourly rental fee of \$100/hour for caterers.
3. \$50 was established as a threshold for purchases for the Center (e.g., kitchen items, etc.).
4. Hours for the Co-Directors were discussed and it was agreed that the current 28 hour/week allocation be viewed as a flexible guideline.
5. Member/volunteer feedback was discussed, and it was agreed that meals and programs are running smoothly.
6. Cultural trips were discussed and it was agreed that trips to the Springfield, Mass., area were within Center guidelines.
7. The Dial-a-Ride program was discussed. Dispatching through the Center and the new car are working well.
8. The breakfast/lunch program was discussed, and it was agreed the Co-Directors will review pricing.
9. Programs offered at the Center through third-parties (e.g., exercise classes, etc.) were discussed, and the Co-Directors will review the vendor fee schedule.
10. The Bingo program was discussed. We currently have seven volunteer callers.
11. The Labor Day and Christmas Fair were discussed.
12. Meeting adjourned at 10:50 a.m.

Respectfully submitted,



Brad Bremer
Chair