

**Colebrook Fire Department  
Forge Company  
September 3, 2019 Monthly Meeting Minutes**

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:17 hours.

**The following items were discussed:**

Deputy Chief Hiller presented the meeting minutes from the August meeting. With there being no discussion or amendments to the minutes, a motion was made by Sue McAllister, and seconded by Rick Tillotson to accept the minutes as read. The motion passed unanimously.

Treasurer Rick Tillotson presented the monthly company bills and account balances. As there was no discussion on the report, a motion was made by Dan Butler, and seconded by Sue McAllister to accept the report as read. The motion passed unanimously.

**Old Business:**

There was no report on the status of the donations. Deputy Chief Hiller is still working on getting list of donors to send thank you cards to.

The upstairs office project will begin the week of September 9<sup>th</sup>. The carpenter will secure a plumber to move the base board heat.

There was a miscommunication with John Schrumm regarding the repurposing of Engine 1. He was under the impression that we needed to run Engine 1 to determine the oil issue, so he was waiting to hear from us on that before preparing the quote. He will complete it as soon as possible.

Captain Sartirana expressed his gratitude to all that helped out with the Camp Jewel fireworks.

The Family Picnic will be held at the Center Station on September 13<sup>th</sup>. All are welcome to attend and are asked to bring a dish.

Deputy Chief Hiller thanked the crew for cleaning the truck for the Winsted parade. The crew put a great deal of effort into it and the truck looked great for being 26 years old.

**New Business:**

Live burn will be held on September 9<sup>th</sup> from 08:00-12:00 at the Torrington Fire Training School. All members are urged to attend.

The following training will be conducted during September:

September 10<sup>th</sup> Water Supply Center Station.

September 24<sup>th</sup> Driver Training Center Station.

The Open House will be held on October 6<sup>th</sup> at the Forge Station from 09:00-12:00. We will be serving coffee and donuts along with fire prevention items for the kids. Deputy Chief Hiller will contact Life Star to check on their availability. We will have the Torrington smoke trailer on hand, a children's activity and a vehicle extrication demonstration. As part of the open house preparation Deputy Chief Hiller requested that we begin to clean the station on the September 17<sup>th</sup> maintenance night.

Being no further business, a motion was made by Rick Tillotson and seconded by Steve Sartirana to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 19:54 hours following the pledge of allegiance.

Respectfully submitted,

*Steven J. Sartirana*

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Captain